

## **NABT Ambassador Job Description**

The National Association For Beginning Teachers is currently looking for educators to serve in the role of State Ambassadors for the association.

### **Position Summary**

The Ambassadors are a team tasked to build partnerships with universities, school districts and other educational entities within their state/region. These partnerships will increase educational opportunities for students and teachers in their respective states. This person will also research, discover, and develop relationships that will increase participation of all NABT programs. Ambassadors will work to develop avenues to obtain outside resources to cover cost of the No negatives Seminar.

The ambassador should possess the skill of a self starter who is willing to prospect new opportunities by phone, presentations, e-mail, and meetings. We are looking for someone that understands the importance of a grassroots national program.

Ambassadors will receive a stipend for every No Negatives Seminar that is organized.

### **Qualifications/Skills:**

- Self motivated and organized
- Ability to research and find teaching resources
- Reside in the state represented
- Accessibility to email
- Exceptional oral and written communication skills
- Creative and follow through work ethic
- Inspired by helping others engage in opportunities to excel at their craft of teaching.
- Unique problem solver
- Pays attention to detail
- Set obtainable goals with plausible execution plan
- Provide two letters of recommendation that speak to your leadership abilities from a former employee or current one.

### **Responsibilities**

- Ability to connect with community resources
- Ensure that all information requests and/or grassroots initiatives are acted upon in a timely manner
- Publicize NABT programs in your state.
- Maintain an excel data base of all contacts establish
- Maintain a high level of knowledge of all programs
- Responsible for ensuring that a professional relationship is established and maintained with their state's educational organizations
- Serve as liaison between the NABT, the faculty and administrators of given institutions
- Willing to create grassroots campaigns that will insure high participation of NABT programs
- Keep the Director of Educational Programs informed of state, regional initiatives pertaining to NABT.